

**Williamsburg Civic Association (WCA)**  
**Minutes of the General Membership Meeting**  
Tuesday, November 27, 2007 at 7:30 PM  
Nottingham Elementary School

**DRAFT**

**Program**

1. Introductions

There were about 15 WCA members at the meeting. Mark Moran, president, chaired the meeting. Also in attendance from the WCA Executive Committee were Coral Gundlach, vice president; Jim Toronto, treasurer; and Jim Finley, corresponding secretary. In the absence of the recording secretary, Jim Finley took minutes.

2. Arlington Master Transportation Plan (MTP)

--Ritch Viola, Master Transportation Plan Project Manager, Arlington County Staff

Senior staff assisting in the development of Arlington's Master Transportation Plan presented highlights of the county's planning history, process and objectives for a major revision of its transportation plan. Along with the County's General Land Use Plan (GLUP), the MTP is designed to ensure that land use and transportation planning are integrated. The MTP will be used to guide decision makers and assist the public in understanding Arlington's transportation strategies. Among the MTP's highlights are:

- Description of a transportation vision for Arlington that guides planning principles, goals, strategies and policy statements.
- An MTP map illustrates key existing transportation facilities and planned system improvements. The map also includes a typology of arterial street types with design guidance, and general locations for proposed new arterial and local streets. Important background information and salient policy statements are also included on the map.

The MTP vision for the transportation system would provide equity and access for all users. It advocates concentrating investment on projects that yield the greatest good, not only from a transportation standpoint, but also for overall quality of life of Arlington residents and workers. Arlington's transportation system will also support community efforts to improve the natural environment and achieve better public health and fitness. Coordinated land use and transportation planning are among its major goals. Part 1 of MTP was adopted earlier this month by the County Board and six more elements will be brought to the County Board for consideration during 2008. The session concluded with questions and answers from the WCA audience.

3. East Falls Church Planning Study

--Mark Moran, President WCA

Mr. Moran made and distributed a presentation on the East Falls Church Planning Study. The study will generate a vision for transit-oriented development in the East Falls Church area and could result in changes to Arlington's General Land Use Plan and/or zoning changes within the study area. There are two phases of the study: a vision for land use development within the area and a transportation plan. Sites may be targeted for development including the Metro parking lots and other commercial or underutilized sites in the area. The land use vision will be coordinated with the City of Falls Church, which has a substantial portion of the study area within its boundaries.

Mr. Moran represents WCA on the citizen task force overseeing the planning study and representatives of other civic associations VDOT and Metro are also participants. The study should take 12 to 18 months to complete, finishing up in the winter of 2008 or spring of 2009. WCA members will be apprised periodically of developments and invited to submit their comments to the study task force through Mr. Moran ([pres@wca-arlington.org](mailto:pres@wca-arlington.org)).

### **Business Meeting**

4. Approval of minutes from last meeting (Sept. 18, 2007). Accepted by acclamation.

#### 5. Announcements

- a. Mark Moran announced the Executive Committee is seeking volunteers for the positions of Recording Secretary and Representative or alternate to the Neighborhood Conservation Advisory Committee (NCAC).
- b. Ann Rudd discussed planting a memorial tree for Howard McGowan, immediate past President of WCA.

**Motion:** Ann Rudd, "I move that the WCA spend up to \$150 for a memorial tree for Howard McGowan."

**Passed:** by acclamation.

#### 6. Proposed bylaw changes

Mr. Moran distributed and summarized proposed by-laws revisions for consideration at next WCA membership meeting (February 2008). The main changes include:

- a. Changing the elected officers from "president, vice president, treasurer, recording secretary, and corresponding secretary" to "president, vice president, treasurer, secretary, and Neighborhood Conservation Advisory Committee (NCAC) representative."
- b. Adding a section describing the duties of the NCAC representative.
- c. Adding a section that allows the Executive Committee to designate from one to three Area Representatives or At-Large Representatives who would serve as part of the Executive Committee.
- d. Updating the section on general membership meetings such that there will be at least three meetings a year: fall, winter, and spring.
- e. Adding a section that allows for the calling of special meetings.

## 7. Reports

- a. Treasurer's report: Jim Toronto (Treasurer) distributed a report dated November 27, 2007 showing a balance of \$2,767.13.
- b. Neighborhood Conservation Advisory Committee (NCAC): Jim Toronto (NCAC Representative) mentioned the timing and process for NCAC funding and invited a WCA member to volunteer as a WCA representative.

## 8. Other business

Mr. Moran announced the timeframe for the election of WCA officers in 2008.

9. Next general membership meeting: Tuesday, February 19, 2008 (tentative) at 7:15 PM at Nottingham Elementary School.

## **Adjournment**

The meeting adjourned at 9:05 PM.