

Donaldson Run Civic Association

c/o Ned Rhodes, President
2749 N. Wakefield Street
Arlington, VA 22207
www.drca.org

Thank you for agreeing to participate in DRCA's annual candidates night on **Wednesday, October 17, 2007**. This year, we are co-hosting the event with the Maywood, Bellevue Forest, and Williamsburg Civic Associations. The program will be held in the multi-purpose room of Taylor Elementary School (2600 N. Stuart Street). We will be operating under the following format:

1. The five candidates appearing on the November 2007 election ballot for the Arlington County Board have been invited to attend this event. The candidates' portion of our meeting will begin promptly at 8:00 p.m., and conclude no later than 9:30 p.m. Because of the number of candidates running for the County Board this year and the desire to provide our members with sufficient opportunity to hear from each candidate on the issues that may be of concern to them, we have limited our program to candidates for the County Board.
2. Only the candidates themselves are invited. **No surrogates will be permitted.** If a candidate is unable personally to attend, the panel will proceed without that candidate.
3. To ensure sufficient time for questions, the format will be as follows:
 - a. Each candidate will have one minute for an opening statement.
 - b. The floor will then be opened to questions from the audience, selected randomly by the moderator. Questions will be limited to 30 seconds in length. The moderator will discourage questions that are statements of position.
 - c. The order of answering questions will rotate with each new question unless the question is posed directly to one member of the panel, in which case that candidate will answer first and the order of the remaining candidates will be selected at random by the moderator. Candidate responses are limited to a maximum of 90 seconds in length.
 - d. Following questions, each candidate will have one minute to make a summation statement.
 - e. At each stage, candidates will be informed by cue card when 30 seconds remain, and by bell when time has expired, at which point the candidate must stop whether finished or not.
4. As a nonpartisan civic organization, DRCA will not be endorsing any candidate.
5. All campaign literature should be left at the rear of the room. Supporters are not to distribute literature during the forum as it is disruptive to the candidates and to the audience.
6. Candidates agree to arrive promptly. As a courtesy to other candidates and the audience, late candidates will not be allowed to participate as outlined above, but may speak to supporters privately outside of the meeting room only.
7. Each candidate agreeing to participate as outlined above will return a signed copy of this statement to the DRCA President prior to the beginning of the forum. Candidates who do not agree to these rules will not be permitted to speak.

Copies of our most recent DRCA newsletters are available on the web site listed above. Our newsletter is published four times a year and is mailed to all of the approximately 950 homes in the DRCA community.

Signature of Candidate

Date

